Tech Tip – thank you Scott Dyer!

"I find myself frustrated when I accidentally 'Reply All'. I don't want to spam your emails. Here is how to change the default setting to 'Reply' to only sender," shared Scott Dyer from Jackson HS.
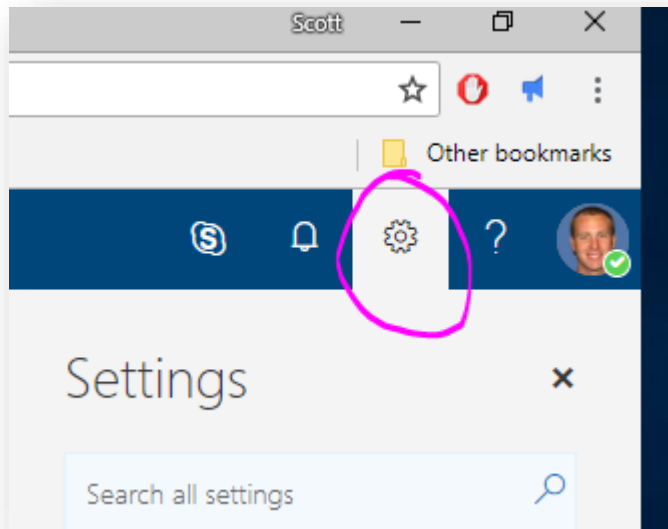
Navigate:

Settings --> Mail (at the very bottom) --> Reply Settings --> click Reply under 'Make my default response'
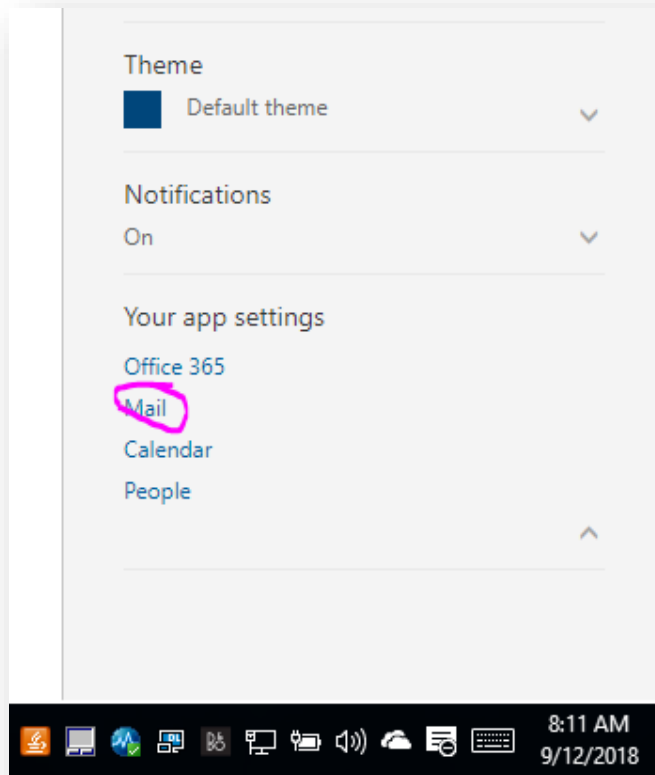
Boom.

Even if you like to Reply All, please consider changing this, just as a courtesy to those who do are compulsive about making their inbox remain at 'zero unread'

Here are images:

Settings

Mail

Reply Settings